



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

Nonpublic School State Funded Programs **Recommended Timeline for Timely Delivery of Services and Products** **(Chapt. 192/193, Nursing, Textbooks and Technology)**

TASK/ACTIVITY	TIME FRAME
1. The school district determines how services/products will be provided for the upcoming school year—either by the district or by a third party provider.	No later than mid March
2. The school district consults with the nonpublic schools to understand the needs of eligible students and determine the services/products to be provided in the upcoming school year. For planning purposes, the school district can use the previous year's entitlement amounts for cost estimates of the services/products to be provided. If a new provider for 192/193 or nursing service is sought, "timely and meaningful consultation" with the nonpublic school and parents should take place prior to any change, and typically <u>no later than the end of March</u> .	March-May
3. If a new provider/vendor is sought, the school district initiates the contracting process.	Early April
4. The school district obtains necessary board approvals for contracts for nonpublic services and products. Once a decision to change providers has been made, and prior to the effective date of the change in service, the nonpublic school must be notified.	June - August Board Meeting
5. NJDOE supplies entitlement figures to school districts. <ul style="list-style-type: none"> Nursing, textbooks and technology Chapter 192/193 	<ul style="list-style-type: none"> Mid-July Mid-August
6. The school district informs nonpublic schools of the State entitlement figures and adjusts purchase orders/contracts accordingly.	Mid-to-end of July for nursing, textbooks and technology End of August for 192/193
7. The school district or service provider begins services for eligible students and purchased products are delivered to nonpublic schools.	The start of the school year